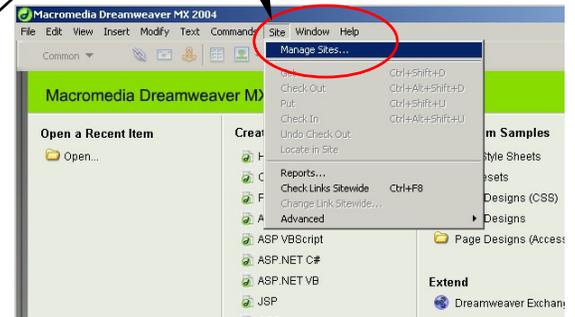


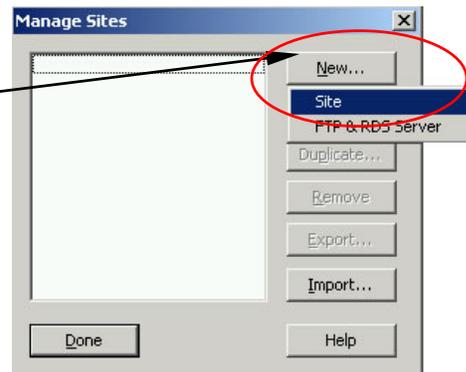
Dreamweaver MX 2004: Defining Your Extranet Site

When you “define your site” you are setting the preferences in DreamWeaver so that it *knows* where your web site is located and what files belong to it. You must complete this step before continuing with Dreamweaver.

1. Start Dreamweaver
2. Click on the *Site* menu item and select *Manage Sites*

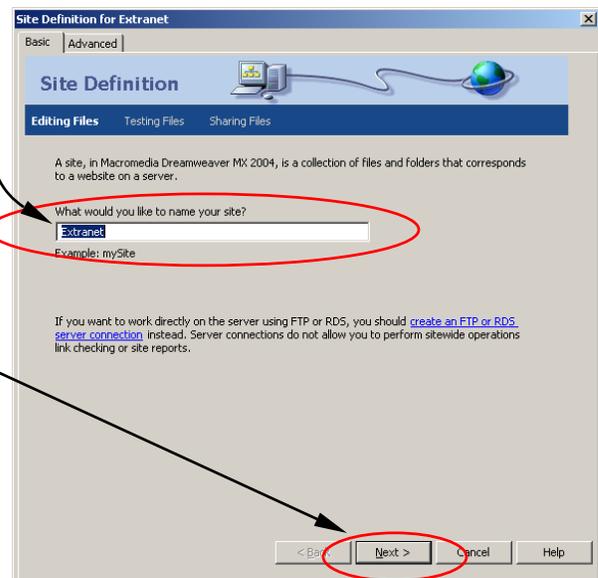


3. Click on the *New* button and select *Site*



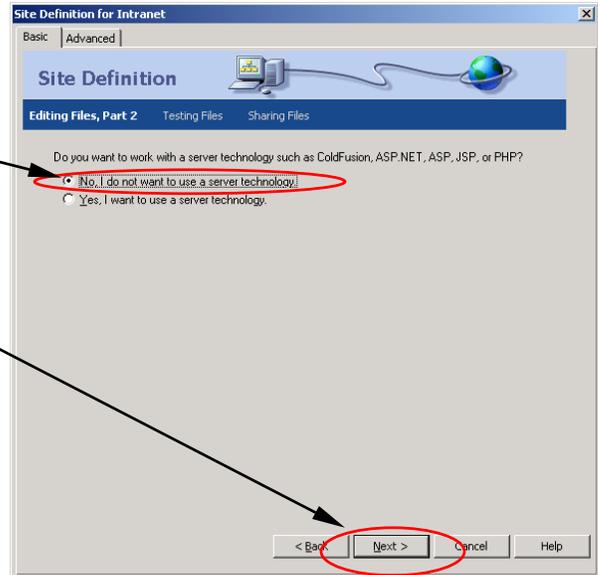
4. Give your site a name that will mean something to you. This is not a file name and will NOT appear anywhere on any web page you create it is only for your own personal reference.

5. Click the *Next* button



6. Make sure the option *No, I do not want to use a server technology* is checked.

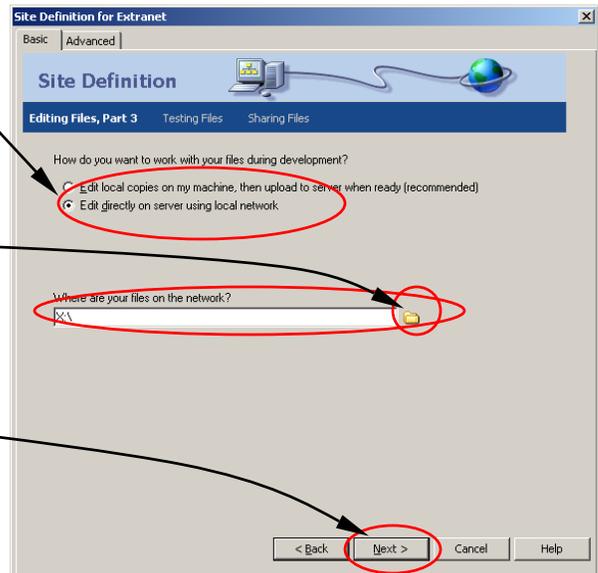
7. Click the *Next* button



8. Select the option to *Edit directly on server using local network*. Normally, if you were the school webmaster, you'd choose the top option to *upload to server*.

9. Use the Browse button  to find where your site files will be saved. At SHAPE, they should be saved on the I:\drive

10. Click the *Next* button



11. Click the *Done* button.

12. Click the *Done* button (again)

