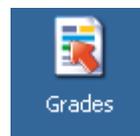


GradeSpeed Semester End Reports

1. Click on the *Grades* icon.



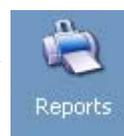
2. Verify that you are looking a Cycle 2

Categories Assignments **Grades** Progress Reports Reports Cumulative Grades Seating Chart Verify Gradebook

Class: Geometry-1 (MAG401/1) Pd P2 Enter Moves Down All Assignments Update Cancel **Cycle: 2**

Student	Avg	Pg 187 Oct-11	Pg 194 Oct-22	Pg 214 10-29; 31-34 Oct-24	3.8 Wkst Oct-25	Pg 221 8-19; 23-29 Oct-26	Pg 231 10-24; 30-34 Oct-29	Pyth Theor N
	Due:	Nov-21	Oct-22	Oct-24	Oct-25	Oct-26	Oct-29	N
	Points Possible	3	3	4	3	3	3	

3. Click on the *Reports* icon.



4. Select *Grade List* under reports

Categories Assignments Grades Progress Reports **Reports** Cumulative Grades Seating Chart Verify Gradebook

Class: Geometry-1 (MAG401/1) Pd P2 **Generate**

Teacher Reports

- Grade List**
- Category Averages
- Conduct / Comments
- Assignments
- Missing Assignments
- Class Roster
- Grade List (Paper Saver)
- Attendance Roster

Report Options

Sorting: Name Order

Print Student Name/ID

- Name Only
- ID Only
- Name and ID

Print All Classes

- Yes
- No

Grade List Options

- Print assignment name in column headers.
- Print assignment names at the end of the report.
- Print GradeLevel
- Order by Grade Level

Administrative Reports

- Failure Report
- Honor Roll Report
- GradeSpeed Monitor
- Parent Conference Report

5. Click on the *Yes to Print All Classes*.

6. Click *Generate*

7. Print and close that report.

8. Click on the *Grades* icon.

9. Switch to Cycle 1 (see #2 above)

10. Repeat the process to print out a report for Cycle 1.