

Windows2000: Setting *My Documents* To Point To Your H:\drive

1. Right-click on *My Documents* (anywhere you see it).
2. Select *Properties*.
3. Enter "H:" in the *Target folder location*.
4. Click *OK*



5. When you click *OK*, it will ask *if you would like to move all of the documents from the old to the new location..* It's safer to answer *Yes*. If you answer *No*, you still don't actually lose anything, they just won't be copied to the new location and will therefore *not* be in you're *My Documents* folder.

